### DONATION SUBMISSION OPTIONS FOR CLUBS



## THANK YOU FOR MAKING A DIFFERENCE!

Thanks for all your hard work fundraising and advocating for our patients born with cleft conditions! Although you may never meet them in person, please know that you've helped to make a real difference in their lives.

You have three ways to submit your taxdeductible donations to Operation Smile.

#### **OPTION 1: START A SMILE FUND**

By starting a Smile Fund for your club, you can submit any donations you collect through a debit or credit card. A Smile Fund page is crowdfunding page – much like GoFundMe and similar platforms – that benefits Operation Smile.

To learn more about how to start a Smile Fund, check out this guide on our website.

#### **OPTION 2: DONATE VIA OUR WEBSITE**

You can use <u>this link</u> to submit your donation online via Operation Smile's site. Please write your club's name in the "What Inspired You" box.

#### **OPTION 3: MAIL IN A CHECK**

For clubs whose school administration handles donations and needs to mail them as checks, this is always an option. To submit donations via check, please:

- ☐ Make out the check to Operation Smile.
- ☐ In the memo section, please add your school/club name.
- ☐ You will also need to complete the attached donation form and mail it with the check (via trackable method) to our headquarters.
  Sending the donation form is important, since it ensures your donation receives the appropriate recognition.
- Please send the check to Operation Smile ATTN: Student Programs, 3641 Faculty Blvd, Virginia Beach, VA 23453



# DONATION SUBMISSION FORM FOR CLUBS

To ensure your donation receives the appropriate recognition, please send your fundraising revenue via check along with this form. Thank you!

School/Community Club Name:
Club Leader Name(s):
Club Advisor(s):
Address:
City, State and Zip Code:
Email Address (for receipt confirmation):
Description of Fundraising Activity(ies): (Please feel free to attach another page)
□ Yes! Share our fundraising success with other students and volunteers. Operation Smile has permission
to use our story, quotes, details of our fundraising activities and photographs to inspire other volunteers
to help raise funds in their community.
Total Donation \$:

Please copy all forms for your records. For questions regarding this form or the submission of fundraising revenue, call 1-757-321-7645. Contributions are tax deductible as permitted by law. Operation Smile, Inc. is a charitable organization pursuant to Section 501(c)(3) of the Internal Revenue code.

Federal Tax ID number: 54-146-0147

