



A TEAM WITH A DREAM

At Operation Smile, we dream of a world where no person lacks access to the safe surgical care they deserve. Starting a club is your first step to joining us on this rewarding journey!

While we hope all this information will be helpful for you, we understand that every school might have unique challenges. Use these steps as a guide to help you get started.

As you have questions or need support, reach out to us here at Student Programs! Just send an email to student.programs@operationsmile.org and we'll put you in touch with your regional associate, if you aren't already.

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***Email** your club's updates and highlights to our content producer, so she can share them on our platforms and in our global newsletter!*

EIGHT STEPS TO START SMILING

□ STEP 1: DO YOUR RESEARCH

- Check out [our website](#) to learn more about our organization and ways your club can further our mission. You'll also want to check out our [Club Standards](#).
- Research the requirements for starting a new club at your school.

□ STEP 2: RALLY YOUR SQUAD

- Tap your friends to help you start the club. Work together to recruit others.
- Ask a teacher to be your club's adviser.

□ STEP 3: GET SCHOOL APPROVAL

Complete the requirements necessary for your school to start a club. Requirements might include writing a constitution, designating leadership positions, and getting support from other students. Find useful resources in the appendices of this toolkit to help you with these requirements.

□ STEP 4: REGISTER YOUR CLUB

It's so important that you register your club with Operation Smile Student Programs! This way, we're able to tell the world all about the amazing things you accomplish.

□ STEP 5: LOOP IN YOUR ASSOCIATE

This person is here to support you and set you up for success with Operation Smile!! At this stage, we recommend you chat about plans for your first meeting.

□ STEP 6: HOST YOUR FIRST MEETING

- Share our Club Standards.
- Collect information for all your members.
- Announce when the next meeting will be.
- Prepare for elections and share details with your club members.
- Provide information about how members can learn more about Operation Smile.

□ STEP 7: MAKE A PLAN FOR THE YEAR

Look at the calendar of the school year and pencil in service projects and fundraisers. Be sure to pay attention to any Student Programs' events and deadlines.

□ STEP 8: PREPARE FOR NEXT YEAR

Begin to a mentor an underclassman who's just as passionate about Operation Smile as you are. This person will be the person who carries on the club once you graduate!